

## Summary - Primary Forms for KP Prevention programme

### 1. Client Registration Form

This is filled by the Peer Educator (PE) at the field/outreach sites. The UIC (Unique Identifier Code) is prepared for form and per UIC guideline.

Risk category information, health information and risky behaviors and basic demographic information are filled in this client registration form.

### 2. Clinic Escort/referral for HIV/STI testing-1 /2

The forms consist of two parts.

Part 1 to be filled by the Peer Educator (PE) at the field/outreach sites and keep the Part 2 blank. The Peer educator (PE) escort or refer the Peer to a STD clinic. Peer hand over this form to STD clinic staff.

STD clinic staff retain this form and the Part 2 of the form is completed by the STD Clinic staff. Management Assistant enters the data given in this form into a computer for analysis.

### 3. Daily Record Form of PE (for Peer-led Outreach model)

This form is filled by the Peer Educator (PE) at the field/outreach sites. One form is filled for a one working day. Completed forms are hand over to the Field Supervisor who will submit it to the Management Assistant for computer data entry.

(This form is replacing the previous "Peer calendar").

### 4. Outreach Rapid HIV Test Result Form

This is completed by clinic staff. Number of rapid tests per day are entered with the result and whether Escort /referral for HIV screening to STD clinic.

### 5. Condom and Lubricant Stock Management Form

Completed by the management assistant monthly at the clinic and tracks the stock inventory of condoms and lubricants at the clinic.

### 6. KP Prevention Reporting Format

These seven indicators are calculated by analysis of the data given in all forms and reported to monitor and evaluate KP HIV prevention programme of each STD clinic.

For management of data will be done by a computer software programme in the near future (PIMS). Until this is developed, Management Assistant is expected to conduct analysis manually using tall sheets or using Excel based database.